

# MINUTES

## Falcon Creek Middle School PTCO General Meeting

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*October 11, 2018 | Meeting called to order by Karri Haugsness, PTCO President at 9:30am*

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### In Attendance

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Karri Haugsness, Hope Neal, Alan Lavizzo, Sarah Otto, Steve Clerkin, Amy Slavick, Tamara Ioffe

### Review/Approval of Minutes

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Minutes from the September 2018 General Board Meeting were presented by Karri Haugsness and were approved. Motion to approve - Sarah Otto; Motion was seconded by Amy Slavick.

### Executive Briefings/Admin Update

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Admin. Update by Alan Lavizzo

- Alan had to leave early for the evacuation drill and gave us a brief update and suggestion for the unused funds. Alan suggested we utilize the \$1,751.73 unspent grant nest money for the sound system. If we allocate the money towards the sound system, then he can utilize his budget for AVID and leadership affinity activities. PTCO is not allowed to use their funds for AVID or leadership affinity groups, so using nest grant money this way will allow PTCO to support those groups without using their funds directly.
- Motion to approve nest grant unapplied funds towards the sound system - Steve Clerkin; Motion was seconded by Sarah Otto

### Executive Briefings

President's Report by Karri Haugsness

- Bylaws were distributed and voted on.  
Motion to approve - Amy Slavick; Motion was seconded by Steve Clerkin
- The financial policy was offered to review; emphasis on the new grant form.  
Motion to approve - Steve Clerkin; Motion was seconded by Amy Slavick
- Most other aspects will be covered under "New Business" as we progress through the agenda.

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## Executive Briefings/Admin Update cont.

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### Treasurer's Report by Hope Neal

- Current Profit & Loss was distributed.
- Color Run income looks low but that is due to Apex putting the wrong split into their computer system. Apex was paid for running the backend donation collections as well as the day of the event activities. They set up the split and collected 50% when they contract stated their cut was only 16.5%. Karri worked it out to have them cut us a check for the amount they owe us after next week when the final numbers come in.
- Right now, it looks like we brought in \$38,000 before expenses. The expenses include shirts, color packets, Apex fees, credit card processing and prizes.
- Discussion around the last-minute prizes purchased by Hope and Karri for students who signed up the night before and day of the Color Battle. Next year we could consider a deadline to prevent the added expense of Party City prizes and volunteers going the day of the event to buy more prizes.
- \$6,000 more was raised than last year.
- Expenses were cut by over \$300 due to finding cheaper color packets and prizes.

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## New Business

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- Nominations for Open Positions  
Open VP positions  
Steve Clerkin  
Lily Scope  
Sarah Otto - Co-Secretary
- Tumbler Fundraiser  
\$16-20 a cup - we decided against moving forward.
- Karri discussed a contract with CCSD that may affect our spirit wear sales. Alan would be attending a meeting to learn more next week. PTCO hopes we can have a choice to let them sell things we don't sell so we don't lose money. For example, they can sell hats, socks, and other items not sold primarily by the PTCO. The concern being that they would cost more for students to purchase because the PTCO is not focused on making a huge profit, but focused on school spirit and affordability for all students.

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## New Business Cont.

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- Color Battle Wrap Up

Karri asked for recommendations for next year's event. It will be the third year for 8th graders and 2nd year for 7th graders. We had less participation by the older students and think a different activity may encourage more students to participate.

- Discussion around a Bubble Run or Glow Fun.
- The highest participation went to 7th grade and they will receive double lunch. Karri asked for volunteers to help manage the 7th grade as they all come together for lunch/recess time.
- It was discussed offering different color battle shirt colors for volunteers and/or a balloon attached to them so it is clear to all the volunteer staff. Rather than paying for a different color, Amy suggested throwing a dye packet into the wash with some white shirts to easily change the color.
- Last year Falcon had 965 students with 660 participating. This year Falcon has 902 students with 550-600 participate.
- There was a line at 2pm with parents checking their students out of the event. Discussion around better communication with the public about the grant nest money and how it benefits students directly in each classroom.

- Spring Community Event

- Karri asked for suggestions around the spring community event.
- We should charge something so we can break even.
- Focus to involve the students as well as families with siblings. Discussion around a game night that includes dodgeball, basketball, giant Jenga, giant checkers. Minute to win it activities.
- Group decided to table the discussion until next month and ask everyone to research ideas. We need to have a decision next month so we can start planning the event.

- Communication/Texting Service

- Karri brought up utilizing the Remind texting service for the Color Battle. Discussion around it being a free service to offer parents and students. It was agreed upon to look into it more and consider offering it for events like spirit nights and parent conferences.
- Around 150 people signed up for Color Battle reminders.

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## Committee Reports

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**Parents' Council** – report given by Karri Haugness

- Amendment 73 was discussed and endorsed by the school district.
- January is the next meeting.

**District/School Accountability** – no report given

**Hospitality** – report given by Karri Haugness

- The chili cook-off was discussed and the importance to the teachers. It will be November 8th and we need a variety of chili to offer the teachers.

**PIN** – report given by Sarah Otto

- The meeting was based on technology resources for helping students with organization, reading, and writing tasks. The biggest takeaway from the meeting included a short presentation by the new Cherry Creek Innovation Center Principal. All are encouraged to attend the February 12th meeting for a longer presentation or check out the website to learn more.

**School Store/Spirit Wear Order** – no report given

**Spirit Nights-** report given by Karri Haugness

- Chipotle on November 13th - encourage everyone to participate because it is our highest fundraiser.

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## Next Meeting

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General Meeting – November 8, 2018 | 9:30-11am | Innovation Center

Meeting was adjourned at 11:45am